

APPROVED NOV 09 2023

TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY
Executive Board Meeting Minutes

Date: October 12, 2023 Time: 9:00 a.m.

Place: EMA Office
640 N. River Rd., N.W. Unit B
Warren, OH 44483

Roll Call:

- Mayor Doug Franklin (*Chief Ken Nussle*)
- Commissioner Dennis Malloy
- Director John E. Hickey (Non-Voting)
- Mayor Ben Kyle
- Trustee Ed Anthony
- Trustee Roger Peterson
- Chief James Pantalone
- Mayor Deidre Petrosky (*Chief David Rea*)
- Trustee Jeff Tucker
- Sheriff Paul Monroe (*T. Villanueva*)
- Chief Steve Craiger

Guests: Kevin Kuriatnyk, TCHMRT/ Thomas Domes, TCFIU./ Tacy Bond, TC911/ Kristen Gallagher, Red Cross / Chief John Lewis, YARS

Chairman Anthony called the meeting to order at 9:03 A.M.

Roll Call Taken

The Pledge of Allegiance recited.

Welcomed Tacy Bond as the new director of the TC911 Center, to the meeting.

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman Anthony asked if there were any additions or corrections to the minutes from the September 14, 2023 meeting as presented. There being none -

MOTION: Motion made by Chief J. Pantalone to approve the minutes of the September 14, 2023 meeting as presented.

Trustee J. Tucker seconded the motion.

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED

APPROVAL OF INVOICES/ FINANCIAL REPORT/ FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report for September 2023 There being none

MOTION: Motion made by Chief D. Rea to approve the September 2023 financial report

Chief K. Nussle seconded the motion.

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED

MOTION: Motion made by Chief J. Pantalone to approve the transfer of \$500.00 from account 505201(Office Supplies) to account 505301(Vehicle Maintenance) in order to cover costs for EMA trailer maintenance.

Chief K. Nussle seconded the motion.

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED

MOTION: Motion made by Trustee J. Tucker to approve the transfer of \$500.00 from account 505201(Office Supplies) to account 505417(Communications) in order to cover costs for VHF radio move/install in the EMA communications room.

Chief D. Rea seconded the motion.

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED

EMA DIRECTORS OPERATIONAL UPDATE

Director Hickey provided a written report for September 2023: (See Attachment)

A brief overview of the director's report was conducted.

- Received notification that our 2023 EMPG funding will be reduced by 17%. Trumbull County will receive \$65,056.00.
- Received notification that our application for projects through the FY2023 Homeland Security Grant was denied for all projects.
- Multiple meetings held with Ohio EMA concerning the county Emergency Operations Plan. This will need to be addressed by the board in 2024.
- MCI Trailer has been serviced, lettered, and all equipment that we currently have on stock placed in it. We will continue to work with UH Hospitals and our other county partners to stock the unit with the items needed when dealing with a mass casualty incident.
- The EMA drone was requested/deployed 4 times in September 2023.
- Will develop job descriptions for three (3) options for the board to look at when making a decision on adding personnel to the EMA office. (PT EMA specialist, FT EMA Specialist/Planner, and FT Deputy Director)

HAZMAT

- Written report submitted, see attached.
- Held one (1) training/meeting night.
- Responded to Hubbard Twp. to assist with a 600 gallon paint spill at Truck World.
- Attended Bazetta Fire Departments open house
- HazMat refresher for team members on November 12, 2023, and will have joint training drills with Mahoning County HazMat.
- Annual SCBA pack testing completed.

FIRE INVESTIGATIVE UNIT

- Nothing to report this month.

LEPC

- Director Hickey advised that the LEPC committee met on October 10, 2023. This was the first meeting with the new term committee members (2023-2025).
- Discussed upcoming Functional Exercise that will be held in the spring of 2024, tentatively at Ultium Cells in Lordstown.
- Multiple trainings being sponsored by the LEPC during Winter 2023 & Spring 2024.

OLD BUSINESS

- Update provided on bid process for proposed mobile command post for the county.
- Director Hickey provided an update on the proposed TC Hazardous Materials Response Team stipend program. A meeting will be scheduled with the prosecutor and Chief Kuriatnyk to finalize document.

NEW BUSINESS

- Director Hickey advised that he will have the draft 2024 EMA budget ready for review at the November 9, 2023 meeting.
- Director Hickey thanked the board for their continued support and guidance over the last two (2) years. The future is exciting for the Trumbull County EMA.

ANNOUNCEMENTS

The next regularly scheduled meeting will be on November 9, 2023 at 9:00 A.M. at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.

ADJOURN

**MOTION: Chief J. Pantalone made a motion to adjourn.
Chief D. Rea seconded the motion.
Meeting adjourned at 9:48 A.M.**

FOR 7 AGAINST 0 ABSTAINED 0 MOTION CARRIED

***JER* 10/12/2023**

APPROVED NOV 09 2023 